

Issued by: Kadir Has University

**KADIR HAS UNIVERSITY REGULATION FOR EDUCATION DURING THE  
SUMMER PERIOD**

**PART ONE**

**Objective, Scope, Basis and Definitions**

**Purpose**

**ARTICLE 1** – (1) The aim of this regulation is to state the principles regarding the education and training provided in the summer months, outside the fall and spring semesters, at Kadir Has University’s faculties, institutes and schools offering undergraduate, bachelor’s and graduate programs.

**Scope**

**ARTICLE 2** – (1) This regulation covers the principles and procedures regarding the education and training provided in the summer months in the undergraduate, bachelor’s and graduate programs of Kadir Has University.

**Basis**

**ARTICLE 3** –(1) This regulation has been prepared based on Articles 7(1)(c) and 14 as well as additional Article 26 of Higher Education Law no. 2547 dated 4/11/1981.

**Definitions**

**ARTICLE 4** – (1) The following terms used in this Regulation shall have the meanings expressly designated to them below:

- a) Department: any faculty, institute, college or vocational schools of higher education of Kadir Has University,
- b) Relevant Department’s Executive Board: The relevant department’s executive board of Kadir Has University,
- c) Board of Overseers: the Board of Overseers of Kadir Has University,
- ç) Rector: Rector of Kadir Has University,
- d) Senate: The Senate of Kadir Has University,
- e) (**Amended: RG-06/05/2019-30766**) University (KHAS): Kadir Has University,
- f) University Executive Board: Kadir Has University Executive Board
- g) Summer Education: The education and training program implemented in the summer months, outside the fall and spring semesters, in the undergraduate, bachelor’s and graduate programs of Kadir Has University,
- ğ) Summer Education Coordination Committee: The Summer Education Coordination Committee of Kadir Has University

**Objectives of summer education**

**ARTICLE 5** – (1) The objectives of summer education are as follows:

- a) To increase the efficiency of the education and training by availing of the education and training opportunities of Kadir Has University in the summer months outside the fall and spring semesters.

b) To give students another opportunity to take courses which they failed or could not take in the fall and spring semesters, as well as to make it possible for students to increase their GPA.

c) To give successful students the opportunity to graduate in less time and make it easier for students studying a double major or minor to manage their programs.

ç) To make it possible for students from other higher education institutions to benefit from University's educational opportunities under special student status.

## **PART TWO**

### **Principles of Education and Training**

#### **Provision of summer education courses**

**ARTICLE 6** – (1) All courses in university's undergraduate, bachelor's and graduate programs must be offered, as required, in the fall and spring semesters.

(2) Courses which must be offered in the fall and spring semesters cannot be postponed to the summer education program.

(3) **(Amended: RG-06/05/2019-30766)** The summer courses are offered by department's executive boards according to the objectives set forth in article 5.

#### **Academic calendar and duration of education**

**ARTICLE 7** – (1) **(Amended: RG-06/05/2019-30766)** The dates for registration, education and exams of the summer education are specified by the Senate and included in the academic calendar.

(2) The total hours of courses offered in the summer education are the same as the regular courses offered in the fall or spring semester.

#### **Management**

**ARTICLE 8** – (1) The summer education is planned and conducted by the Summer Education Coordination Committee which consists of three academics selected annually by the University Executive Board.

#### **Determining the courses to be offered**

**ARTICLE 9** – (1) In determining which courses of a department's education or training program may be provided in the summer education, the students' needs and requests, academics' wish to participate in summer education, and the recommendations of relevant department heads are taken into account.

(2) When the necessary conditions are met, courses to be offered in the summer education are selected and announced by the relevant department's executive board upon receiving the opinion of the Summer Education Coordination Committee.

(3) Minimum student numbers and other conditions required to offer a course in the summer education are specified and announced by the Summer Education Coordination Committee.

(4) Should students register for the course and pay the tuition fee but the course is not offered, they will receive a full refund.

#### **Registration to Courses, Adding/Dropping Courses and Withdrawal**

**ARTICLE 10** – (1) **(Amended: RG-06/05/2019-30766)** Registration to the courses of summer education are optional. Course registration is completed when the student registers for the course(s) selected among those offered in the system, such registration is approved by the advisor, and the student pays the tuition fee.

(2) **(Repealed: RG-06/05/2019-30766)**

(3) **(Amended: RG-06/05/2019-30766)** Students register for the courses to be taken in the summer education during the course registration period announced in the academic calendar and

in accordance with their education and training program, the provisions of this Regulation and the principles below. The principles for course registration are as follows:

a) **(Amended: RG-06/05/2019-30766)** Students may take maximum 3 courses, which are not to exceed 15 KHAS credits or 20 ECTS credits in total, during the summer education.

b) During the summer education, students may take the courses not requiring any pre-requisite and the courses whose pre-requisites they have fulfilled.

c) **(Amended: RG-06/05/2019-30766)** Students who do not successfully pass a summer course are not subject to the limitations specified in Article 30(5) of Kadir Has University Regulation Governing the Associate and Undergraduate Studies issued in the Official Gazette no. 29476 of 15/09/2015.

ç) Students may register for courses which are offered during the course adding period announced in the academic calendar or add courses within the framework of the conditions of this article.

d) **(Amended: RG-06/05/2019-30766)** Students may not drop the approved courses to which they are registered. Requests regarding changes in courses are evaluated by the Summer Education Coordination Committee.

e) Students may not withdraw from the courses to which they are registered during the summer education period.

#### **Attendance, academic standing and GPA**

**ARTICLE 11 – (1) (Amended: RG-06/05/2019-30766)** Conditions regarding class attendance in summer education are determined by the relevant instructor and implemented as specified in the course schedule.

(2) The courses and grades taken in the summer education are recorded on transcripts as a separate semester based on the information about the last registration semester and counted in the calculations of cumulative GPA at the beginning of the next semester.

#### **Exams**

**ARTICLE 12 – (1) (Amended: RG-06/05/2019-30766)** The exams in the summer education consist of the midterm exams, final exams, make-up exams substituting the midterm and final exams, single course exams and the exams for grade increase.

(2) **(Repealed: RG-06/05/2019-30766)**

(3) **(Amended: RG-06/05/2019-30766)** At the end of the summer education, the students, with a cumulative GPA below 2.00, who are within their maximum period of study and have fulfilled all other conditions of graduation, but cannot graduate due to failing in a single course, are granted an opportunity to take a single course exam, and those who are not failing in any course will be entitled to take the exam for grade increase, on the condition that they will be able to increase their cumulative GPA to at least 2.00 with the contribution of the grade they will obtain from such single course exam or exam for grade increase.

#### **Graduation**

**ARTICLE 13 – (1) (Amended: RG-06/05/2019-30766)** Students who are eligible for graduation upon the completion of summer education receive their diplomas as of the dates stated in the Academic Calendar.

(2) Graduation rankings do not include the students who graduate following the completion of summer education.

### **PART THREE**

#### **Miscellaneous and Final Provisions**

##### **Duration of education**

**ARTICLE 14 – (1)** The time elapsed during summer education are not included in the duration of education provided for the students to complete their programs.

### **Tuition fee**

**ARTICLE 15** –(1) Tuition fees to be paid for summer education by the students are determined by the Board of Overseers.

(2) The stipulated tuition fee is received for the service of summer education apart from the tuition fee paid for the fall and spring semesters.

(3) (**Amended: RG-06/05/2019-30766**) The scholarships and discounts other than the Scholarships for High Achievement in Admission to University (100%) do not apply for summer education. Summer tuition fees for the students receiving Scholarships for High Achievement in Admission to University (100%) are determined in accordance with the provisions of the Kadir Has University Regulation on Scholarship.

### **No provisions**

**ARTICLE 16** – (1) In cases where there are no provisions in this Regulation, other relevant legislation provisions as well as the decisions by the Higher Education Council, Senate and relevant department's executive boards are applied.

**ARTICLE 16/A (Amended: RG-06/05/2019-30766)** (1) Here are the provisions concerning whether the courses, which are not offered in the summer education for any reason, can be taken from a summer education program offered in another university according to the decision made by the Executive Board of the relevant Faculty/College.

(a) In order to take the course, the language of instruction must be the same as the language of the course offered in our University.

(b) In order to take the course, its contents must be the same at least by 80%.

(c) Courses may not be taken from remote education or open education programs.

(ç) It is not possible to take the courses such as dissertation, term project, training, etc. as well as the courses which are being taken in person as advised by an academic without being subject to a schedule.

(d) A student may take maximum 3 courses, which are totaling to max. 15 KHAS credits or 20 ECTS credits in Kadir Has University, from other universities; however, he/she may not take the course(s), which are given for the upper semesters than student's current semester, from another university.

(e) Concerning the optional courses, if there is any equivalent optional course offered in the University, students may not request for taking courses outside the University before taking the said courses because it is possible to take another optional course instead of an optional course that is failed or not offered pursuant to article 20 of Kadir Has University Regulation Governing the Associate and Undergraduate Studies.

### **Repealed regulation**

**ARTICLE 17** – (1) Kadir Has University Regulation Governing the Associate and Undergraduate Studies published in Official Gazette no. 25051 dated 17/3/2003 shall be repealed.

### **Effect**

**ARTICLE 18** – (1) This Regulation shall be effective as of the issue date.

### **Execution**

**ARTICLE 19** – (1) The provisions of this Regulation shall be executed by the Rector of Kadir Has University.

<b>Regulation is issued in the Official Gazette</b>	
<b>Dated</b>	<b>Issue No</b>

13/5/2013		28646
<b>Regulations Amending the Regulation is issued in the Official Gazettes</b>		
	<b>Dated</b>	<b>Issue No</b>
1	18/10/2014	29149 (Repeated)
2	24/11/2015	29542
3	20/04/2017	30044
4	14/04/2018	30391
5	06/05/2019	30766